

**EXTERNAL & INTERNAL AUDIT REPORT FOLLOW UP 2007 – 2008.**

---

**1. SUMMARY**

The Internal Audit Annual Plan requires that follow up reviews be conducted for all audits completed during the prior year. Internal Audit also document the progress made by departmental management in implementing the recommendations made by both External Audit and Internal Audit. The current reporting system was introduced and approved by the Audit Committee in August 2004. Set out below are the results from a review performed by Internal Audit for recommendations due to be implemented by 30<sup>th</sup> September 2007.

**2. RECOMMENDATIONS**

2.1 The contents of this report are noted and are to be followed up by Internal Audit.

**3. DETAILS**

3.1 Appendix 1 is a statistical summary of the 2005/06 and 2006/07 Internal Audit reports issued prior to September 2007. It details the number of recommendations to be implemented by the follow up date, the number implemented and those past their implementation date. The implementation date used for reporting to this Audit Committee is 30<sup>th</sup> September 2007. A reference column has been added to provide a link to Appendix 2, where reasons are given by local management as to why recommendations have not been implemented by the agreed date. There is an additional column showing when those actions not yet implemented had been reported to previous Audit Committees.

3.2 Appendix 1 is split into 2 documents 1a & 1b. The first document refers to all reports with recommendations due July to September 2007. The second document lists action points outstanding from the previous Audit Committees. These are points that should have been implemented by 30<sup>th</sup> June 2007 for the last Audit Committee. There are no outstanding recommendations from External Audit reports.

3.3 All new external audit reports issued by External Audit to the Council are reported initially separately to the Audit Committee with their executive summary and action plan. Thereafter they are included in the summary list for external audit.

**4. CONCLUSIONS**

Implementation of all recommendations will continue to be monitored by Internal Audit.

**5. IMPLICATIONS**

5.1	Policy:	None
5.2	Financial:	None
5.3	Personnel:	None
5.4	Legal:	None
5.5	Equal Opportunities:	None

For further information please contact Alex Colligan of Internal Audit on (01546 604271)

21 November 2007